Contractor Recommendation Email Template

Subject: Highly Recommend [Contractor Name] for Your Project

Hi [Recipient Name],

I wanted to reach out regarding [Contractor Name], who recently completed [project type] for our

company. Given your upcoming [project description], I thought you'd appreciate knowing about their

excellent work.

[Contractor Name] handled our [specific project] from [timeframe] and exceeded our expectations in

every aspect. They completed the work [ahead of schedule/on time/within budget] while maintaining

exceptional quality standards. Their attention to detail in [specific areas] was particularly impressive.

What I appreciated most was their communication style - they provided regular updates, addressed

concerns promptly, and offered creative solutions when we encountered [specific challenge]. Their

professionalism and reliability made the entire process smooth and stress-free.

The final results speak for themselves: [specific outcomes/benefits]. Even months later, we continue

to receive positive feedback about [specific aspect of work]. Their follow-up service has been

outstanding as well.

I'm happy to discuss our experience in more detail if you'd like. [Contractor Name] would be an

excellent choice for your project.

Best.

[Your Name]

[Position]

[Contact Information]

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