

Heartfelt Cancellation Letter Due to Personal Reasons

Subject: Request to Cancel Property Booking

Dear [Recipient Name],

It is with regret that I must cancel my booking at [Property Address] for [Booking Dates]. Due to personal reasons, I am unable to honor the reservation as planned.

I sincerely apologize for any inconvenience this may cause and hope we can resolve any cancellation fees amicably.

Thank you for your understanding.

Warm regards,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/cancellation-letter-for-property-booking>