

Job Interview Cancellation Email

Subject: Cancellation of Scheduled Interview

Dear [Interviewer's Name],

I appreciate the opportunity to interview for the [job title] position at [company name]. However, due to unforeseen circumstances, I regret to inform you that I must cancel my scheduled interview on [date and time].

I sincerely apologize for any inconvenience this may cause and appreciate your understanding. If possible, I would be open to rescheduling for a later date that works for both of us.

Thank you once again for your consideration.

Sincerely,

[Your Name]

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