

Formal endorsement for job application

Subject: Endorsement of [Candidate Name] for [Position]

Dear [Recipient Name],

I am writing to endorse [Candidate Name] for the position of [Job Title] at your organization. Having worked closely with [Candidate Name] for [Duration] as [Your Position], I can attest to their skills in [Key Skills/Expertise], professionalism, and strong work ethic.

I am confident that [Candidate Name] will make a valuable contribution to your team and uphold the high standards of your organization. Please feel free to contact me for any additional information.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization]

[Contact Information]

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