Car Deposit Refund Letter Sample



Please process the refund at your earliest convenience. I understand that any administrative fees or

deductions outlined in the deposit agreement will be applied, and I am in agreement with these

terms.

If there are any further steps required from my end to initiate the refund process, please do not

hesitate to inform me. I appreciate your prompt attention to this matter and look forward to a timely

resolution.

Thank you for your cooperation. I hope to have the opportunity to do business with your dealership

in the future.

Sincerely,

[Your Signature]

[Your Printed Name]

Enclosure: Copy of Deposit Receipt (if applicable)