

Professional Car Deposit Refund Letter

Dear [Dealer/Company Name],

I am writing to request the refund of my car deposit for the [Car Model, Year] that I had placed on [Date].

Due to [reason for cancellation, e.g., change in financial plans], I am unable to proceed with the purchase.

Please process the refund of [Deposit Amount] at your earliest convenience and confirm once the transaction has been completed.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Contact Information]

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