

Professional insurance cancellation letter

Subject: Request for Car Insurance Policy Cancellation

Dear [Insurance Company Name],

I am writing to request the cancellation of my car insurance policy [Policy Number] effective [Desired Cancellation Date]. Please process this cancellation and refund any eligible premium amounts to my account.

Kindly confirm receipt of this letter and the effective cancellation date.

Sincerely,

[Your Name]

[Policyholder ID, if applicable]

Get more templates here:

<https://www.lettersandtemplates.com/letters/car-insurance-cancellation-letter>