

Official letter citing vehicle sale

Subject: Car Insurance Policy Cancellation Due to Vehicle Sale

Dear [Insurance Company Name],

I am notifying you that I have sold my vehicle [Make, Model, Registration Number], and therefore, request the cancellation of my insurance policy [Policy Number] effective immediately. Attached are the necessary documents evidencing the vehicle sale.

Please confirm the cancellation and refund of any remaining premium.

Best regards,

[Your Name]

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