

Vehicle Transfer Letter - Donation to Charity

Subject: Vehicle Donation Transfer

Dear [Charity Name],

I am pleased to donate my vehicle to your organization in support of your mission. This letter serves as formal documentation of this charitable contribution.

Donor Information:

Name: [Your Full Name]

Address: [Your Complete Address]

Phone: [Your Phone Number]

Tax ID: [Your SSN or Tax ID for receipt purposes]

Vehicle Information:

Year: [Year]

Make: [Brand]

Model: [Model]

VIN: [Vehicle Identification Number]

Mileage: [Current Odometer Reading]

Color: [Color]

Condition: [Brief description]

I certify that I am the legal owner of this vehicle and have the authority to transfer ownership. The vehicle is free of liens and encumbrances. The title is clear and ready for transfer.

I understand that this donation may be tax-deductible, and I request a written acknowledgment for tax purposes that includes the date of donation and a description of the vehicle. I understand that I can claim a deduction based on [the fair market value/the amount your organization sells it for if over \$500], according to IRS regulations.

The vehicle is available for pickup at [Address] starting [Date]. Please contact me at [Phone Number] to coordinate the transfer.

Thank you for the important work you do in our community.

Sincerely,

[Your Full Name]

[Signature]

[Date]

Get more templates here: <https://www.lettersandtemplates.com/letters/car-or-vehicle-transfer-letter>