

Formal certification including compensation information

Subject: Employment and Salary Certification

Dear [Recipient Name],

This is to certify that [Employee Name] has been employed with [Company Name] as [Job Title] since [Start Date]. [His/Her/Their] current monthly salary is [Amount], and [he/she/they] is a full-time employee in good standing.

This certification is issued at the request of [Employee Name] for official purposes.

Best regards,

[Your Name]

[Position]

[Company Name]

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