Verification for immigration or travel purposes

Subject: Certification of Employment for Visa Purposes

Dear Sir/Madam,

This is to certify that [Employee Name] is employed with [Company Name] as a [Job Title] since [Start Date]. [He/She/They] is a valued member of our staff and holds a permanent position. This certification is issued to support [his/her/their] visa application.

Sincerely,

[Your Name]

[Position]

[Company Name]

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