

# Letter supporting employee for educational purposes

Subject: Employment Certification for Educational Purposes

Dear [University/College Name],

This is to certify that [Employee Name] is employed with [Company Name] as a [Job Title] since [Start Date]. [He/She/They] has requested this letter for submission as part of [his/her/their] application for further studies.

Sincerely,

[Your Name]

[Position]

[Company Name]

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