

Casual Character Reference Email

Subject: Character Reference for [Candidate Name]

Hi [Hiring Manager Name],

I hope you are doing well. I wanted to share a quick reference for [Candidate Name]. I have worked closely with them for [Duration], and I can confidently say that they are reliable, responsible, and a pleasure to work with.

I believe they would thrive in the [Job Title] role and be a great addition to your team. Please let me know if you need any additional details.

Best regards,

[Your Name]

[Your Contact Info]

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