

## Preliminary Character Reference Letter

Subject: Provisional Character Reference for [Candidate Name]

Dear [Hiring Manager Name],

This letter serves as a provisional character reference for [Candidate Name], who is being considered for the [Job Title] role. While my professional interaction with [Candidate Name] has been limited to [Duration], I can attest to their professionalism, punctuality, and ethical conduct. I believe they are well-suited for your organization and will contribute positively.

Sincerely,

[Your Name]

[Your Position]

**Get more templates here:**

<https://www.lettersandtemplates.com/letters/character-reference-letter-for-job>