

Skills-Focused Character Reference Letter

Subject: Character Reference for [Candidate Name]

Dear [Hiring Manager Name],

I am pleased to provide this character reference for [Candidate Name]. Having worked with them at [Organization Name] for [Duration], I can confidently say that they are competent, proactive, and highly skilled in [Key Skills Related to Job].

Beyond technical skills, [Candidate Name] exhibits excellent communication, teamwork, and problem-solving abilities. I strongly recommend them for the [Job Title] position at your company.

Sincerely,

[Your Name]

[Your Position]

[Contact Information]

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