

Employer Reference for New Employee Relocation

Subject: Employment Verification and Character Reference for [Employee Name]

Dear [Landlord/Leasing Office],

I am writing to provide both employment verification and a character reference for [Employee Name], who is relocating to your area to join our company as [position title]. [Employee Name] will begin employment on [start date] with an annual salary of \$[amount].

During our extensive interview process, [Employee Name] demonstrated exceptional professionalism, integrity, and reliability. We conducted thorough background checks and reference verifications, all of which confirmed our assessment of their character and qualifications.

Our company has relocated numerous employees, and we understand the challenges of securing housing in a new city. [Employee Name] has approached this transition with the same thoroughness and responsibility they've shown throughout our hiring process.

We are confident in [Employee Name]'s ability to meet all rental obligations and be a positive member of your residential community. Our company's HR department is available to verify employment details and can be reached at [HR contact information].

We strongly recommend [Employee Name] as a tenant and believe they will exceed your expectations for reliability and property care.

Sincerely,

[Your Name]

[Title]

[Company Name]

[Direct Phone]

[Email]

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