

Formal endorsement for academic purposes

Subject: Character Reference for [Student Name]

Dear [Recipient Name],

I am writing to provide a character reference for [Student Name], who has been a student in my [Class/Department] at [School Name] for the past [duration].

Throughout this period, [Student Name] has consistently demonstrated integrity, diligence, and a strong commitment to learning. Their respectful demeanor and collaborative nature make them a valued member of our school community.

I highly recommend [Student Name] for admission to [University/Program], confident that they will excel and contribute positively.

Sincerely,

[Your Name]

[Position/Role]

[Date]

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