

Professional Insurance Claim Dispute Template

Subject: Formal Dispute Regarding Claim Settlement - Policy #[Policy Number]

Dear Claims Manager,

I am writing to formally dispute the settlement amount offered for my recent claim filed on [Date].

After careful review of your settlement letter dated [Date], I believe the proposed amount of \$[Amount] does not adequately reflect the actual damages incurred.

The original claim was filed following [brief description of incident]. Based on my documentation and independent assessments, the total damages amount to \$[Amount], which significantly exceeds your settlement offer. I have attached additional supporting documentation including [list documents].

I respectfully request a thorough re-evaluation of my claim and ask that you provide a detailed explanation of how the current settlement amount was calculated. I am prepared to work with you to reach a fair resolution but require a settlement that accurately reflects my losses.

Please acknowledge receipt of this letter within five business days and provide a timeline for your review process. I look forward to your prompt response and a satisfactory resolution.

Sincerely,

[Your Name]

[Policy Holder Information]

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