

Insurance claim for lost goods

Subject: Insurance Claim for Lost Goods in Transit

Dear [Insurance Officer's Name],

I am submitting a claim regarding the loss of goods shipped via [Courier/Transport Company] on [date]. The consignment included [list of goods], but these were reported lost in transit. The shipment was insured under policy number [XXXX].

Please find attached the shipping documents, invoice, and confirmation from the carrier acknowledging the loss. I request reimbursement as per the terms of the insurance policy.

Thank you for your prompt processing of this claim.

Yours faithfully,

[Your Full Name]

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