

Warranty Claim Letter

Subject: Warranty Claim for [Product Name]

Dear Customer Service,

I am writing to file a warranty claim for [Product Name], which I purchased on [Purchase Date] from [Store/Retailer Name]. The product is currently covered under your [specify warranty type] warranty that extends until [Warranty End Date].

The issue began on [Date Problem Started] when [describe the malfunction or defect in detail]. I have attempted the following troubleshooting steps as recommended in your user manual: [list steps taken].

Despite these efforts, the product continues to [describe ongoing problem]. This defect appears to be a manufacturing issue rather than user error, as I have followed all usage and maintenance instructions provided.

Enclosed please find:

- Copy of original purchase receipt
- Warranty registration confirmation
- Product serial number: [Serial Number]
- Photographs/videos documenting the defect
- Previous correspondence regarding this issue (if applicable)

Per the warranty terms, I am requesting [specify: repair, replacement, or refund]. Please advise on the next steps, including whether I should ship the product to your service center or if you will arrange pickup.

I would appreciate a response within [reasonable timeframe] days. You may contact me at [Phone] or [Email].

Thank you for honoring your warranty commitment.

Best regards,

[Your Name]

[Purchase Order/Account Number]

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