

# Financial Institution Documentation

Subject: Stock Confirmation for Loan Collateral - Loan Account No. [Number]

Dear Loan Officer,

This letter confirms our current stock position being offered as collateral security against our loan facility with your esteemed bank.

Collateral Stock Details:

Category: [Type of goods]

Total Units: [Number]

Current Market Value: [Amount]

Storage Location: [Full Address]

Insurance Coverage: Yes [Policy Number]

Insurance Amount: [Amount]

Stock Composition:

1. [Item 1]: [Quantity] units valued at [Amount]
2. [Item 2]: [Quantity] units valued at [Amount]
3. [Item 3]: [Quantity] units valued at [Amount]

Valuation Basis: Current market rates as per [Date]

Valuation Certificate: Attached (prepared by certified valuer)

Stock Register: Updated as of [Date]

The above stock is free from any encumbrance, lien, or charge except the hypothecation in favor of your bank. The goods are properly insured and stored in our authorized premises under appropriate security measures.

We undertake to maintain minimum stock levels as per loan agreement terms and provide monthly stock statements as required.

This confirmation is submitted in compliance with our loan covenant requirements.

Yours faithfully,

[Authorized Signatory Name]

[Designation]

[Company Seal]

[Date]

**Get more templates here:**

<https://www.lettersandtemplates.com/letters/closing-stock-confirmation-letter-format>