

Government Compliance Documentation

Subject: Stock Declaration for Tax Assessment - [Tax Period]

To: The Tax Assessment Officer

[Tax Office Address]

Dear Sir/Madam,

I hereby submit the closing stock declaration for our business premises as required under Section [X] of the Tax Act for the assessment year [Year].

Business Details:

Registration Number: [Number]

Trade License: [Number]

Assessment Period: [From Date] to [To Date]

Stock Declaration:

Opening Stock (Beginning of period): [Amount]

Purchases during the period: [Amount]

Sales during the period: [Amount]

Closing Stock (End of period): [Amount]

Category-wise Closing Stock:

- Trading Goods: [Amount]
- Raw Materials: [Amount]
- Finished Products: [Amount]
- Consumables: [Amount]

Total Declared Stock Value: [Amount]

Valuation method adopted: [Method as per tax regulations]

Physical verification date: [Date]

I declare that the above information is true and correct to the best of my knowledge. All relevant books of accounts and supporting documents are available for inspection if required.

Respectfully submitted,

[Name]

[Proprietor/Authorized Signatory]

[Date]

[Signature and Seal]

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