

Formal request for annual event sponsorship

Subject: Sponsorship Invitation for [Club Event Name]

Dear [Sponsor's Name],

We are pleased to announce the upcoming [annual club event name], hosted by [Club Name]. This event has become a hallmark in our community, attracting participants, families, and supporters each year.

We would like to formally invite your organization to become a sponsor of this event. Sponsorship benefits include logo placement on all event materials, recognition during the event, and direct engagement opportunities with attendees. Your contribution will ensure the continued success and growth of this event.

We hope to count on your valued support. Please find enclosed our sponsorship package for your review.

Sincerely,

[Your Name]

Event Coordinator, [Club Name]

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