Provisional Collection Dispute Letter Pending Investigation

Subject: Provisional Dispute of Collection Account

Dear [Collection Agency Name],

I am writing to dispute the validity of the collection account with reference [Account Number]. I am currently gathering records and request that all collection actions be put on hold during this investigation.

Please provide the original creditor documentation, itemized statements, and proof of my liability for this debt.

Sincerely,

[Your Name]

[Contact Information]

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