

Short recommendation note for transfer

Subject: Recommendation for Transfer Admission " [Student's Name]

Dear [Admissions Committee],

This is to recommend [Student's Name] for transfer admission to [University Name].

[He/She/They] have been a hardworking and disciplined student at [Current College Name], maintaining excellent grades and active participation in student activities.

I believe [he/she/they] will continue to perform outstandingly at your institution.

Sincerely,

[Your Name]

[Designation]

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