

Provisional recommendation letter

Subject: Provisional Recommendation for Admission “ [Student’s Full Name]

Dear [Admissions Officer’s Name],

I am writing to provide a provisional recommendation for [Student’s Name], who is currently completing [his/her/their] final semester at [School Name]. [He/She/They] have displayed strong academic potential, a positive attitude, and excellent leadership throughout their studies.

Although final grades are pending, I am confident that [Student’s Name] will maintain [his/her/their] record of excellence and integrity. I fully support [his/her/their] application to your institution.

Best regards,

[Your Name]

[Position]

[Institution Name]

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