

College Rejection Letter Sample Template

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, ZIP Code]

Dear [Applicant's Name],

I hope this letter finds you well. We appreciate your interest in [College/University Name] and the time and effort you invested in submitting your application for admission. Our admissions committee has carefully reviewed your application, and it is with regret that I must inform you that we are unable to offer you a place in the [Fall/Spring] [Year] incoming class.

Please understand that the decision was not a reflection of your academic capabilities or personal qualities. Our institution receives an overwhelming number of applications, and we must make difficult choices to ensure a diverse and well-rounded student body. The admissions process is highly competitive, and unfortunately, we are unable to admit all qualified candidates.

While we cannot offer you admission to [College/University Name] at this time, we encourage you to explore other educational opportunities that align with your academic and personal goals. Many students find success and fulfillment in other institutions that may better suit their interests and aspirations.

We genuinely appreciate your interest in our college and want to thank you for considering us as part of your educational journey. We recognize the dedication you have demonstrated in your academic pursuits and extracurricular activities, and we wish you the best in all your future

endeavors.

If you have any questions or would like feedback on your application, please do not hesitate to contact our admissions office at [Admissions Office Email] or [Admissions Office Phone Number].

We are here to support you in any way we can.

Once again, we extend our heartfelt appreciation for your interest in [College/University Name]. We wish you success in your future academic pursuits and hope that you find an institution where you can thrive and achieve your goals.

Sincerely,

[Your Name]

[Your Title (if applicable)]

[College/University Name]

[Admissions Office Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]