

Official letter for international relocation

Subject: Request for Command Sponsorship for Overseas Dependent

Dear [Recipient Name],

I respectfully request command sponsorship for my dependent [Dependent Name] for my upcoming assignment to [Duty Station Abroad]. Attached are all required forms, including proof of relationship and financial obligations.

I appreciate your prompt review and consideration of this request to ensure timely processing.

Sincerely,

[Your Name]

[Rank/Position]

[Unit/Department]

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