

Preliminary Sponsorship Letter

Dear [Recipient Name],

I am writing to inquire about the possibility of corporate sponsorship from [Company Name] for our upcoming [Event/Project Name]. We are currently in the planning stages and would like to explore potential partnerships.

Your support, whether financial or in-kind, would greatly enhance our ability to execute this initiative successfully. We would be delighted to provide additional information or arrange a meeting to discuss possibilities.

Thank you for considering this preliminary inquiry.

Sincerely,

[Your Name]

[Position]

[Contact Information]

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