

Professional compensation email template

Subject: Compensation for Your Recent Experience

Dear [Customer Name],

We sincerely apologize for the inconvenience you experienced with [Product/Service]. To make amends, we are issuing a compensation of [Amount or Description] to your account.

Please allow 3â€“5 business days for the transaction to reflect. We value your business and hope to serve you better in the future.

Thank you for your understanding.

Best regards,

[Your Name]

[Company Name]

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