

Quick email complaint template

Subject: Concern Regarding Manager Behavior

Hi [HR Representative Name],

I want to bring to your attention some issues I've been facing with [Manager Name]. Over the past few weeks, I've noticed [specific issues, e.g., micromanagement, rude comments, unfair workload]. These actions are affecting my productivity and morale.

I hope this can be looked into and resolved promptly. I'm happy to discuss this further if needed.

Thank you,

[Your Name]

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