

Formal Complaint about Water Supply Interruption

Subject: Complaint Regarding Irregular Water Supply

Dear Sir/Madam,

I am writing to formally bring to your attention the irregular water supply in our area for the past two weeks. The water flow has been highly inconsistent, and in some instances, there has been no supply at all for several days. This has caused significant inconvenience to residents, particularly in maintaining hygiene and daily routines.

Kindly look into this issue urgently and restore a regular and reliable water supply at the earliest. We would appreciate any updates on the cause of this disruption and the expected timeline for resolution.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Contact Number]

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