

Email Reporting Contaminated Water

Subject: Urgent Complaint – Contaminated Water Supply in Our Area

Dear [Water Department Manager/Officer],

I hope this message finds you well. I am writing to inform you that the water supplied in our locality over the past few days appears contaminated. It has an unusual odor and discoloration, raising health concerns among residents.

Please arrange for an immediate inspection of the water lines and supply tanks. We request your urgent action to ensure that the water meets safety standards. Kindly confirm receipt of this complaint and provide an update on the actions being taken.

Thank you for your prompt attention.

Best regards,

[Your Name]

[Your Address]

[Email / Phone Number]

Get more templates here:

<https://www.lettersandtemplates.com/letters/complaint-letter-for-water-supply>