

Complaint About Complete Water Supply Disruption

Subject: No Water Supply During Scheduled Hours

Dear Water Department Official,

I am writing to inform you that there has been no water supply in our neighborhood during the scheduled distribution hours for the past three days. This has created significant distress among the residents, especially for elderly people and families with young children.

We request that your office immediately investigate the cause of this disruption and restore supply at the earliest. Please keep the residents informed about the repair status or any ongoing maintenance activities.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Address]

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