

Serious Complaint Letter for Refund Due to Service Failure

Subject: Refund Request Due to Service Failure

Dear [Recipient Name],

I am extremely dissatisfied with the [Service Name] provided on [Date]. The service was incomplete and did not meet contractual obligations. I formally request a refund and immediate rectification of the matter.

All relevant receipts and correspondence are attached for reference.

Sincerely,

[Your Name]

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