

Preliminary complaint about parking

Subject: Parking Spot Concerns

Dear [Manager's Name],

I wanted to bring up an issue regarding parking. Over the past month, I've noticed that unauthorized vehicles have been frequently parked in spaces designated for residents. This has made it difficult for me to consistently access my assigned spot.

Could you please look into this matter and remind residents about parking rules? A solution such as updated signage or monitoring might help prevent future problems.

Thank you for your attention.

Best regards,

[Your Name]

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