

Formal Complaint Letter to Bank About Unauthorized Charges

Subject: Urgent Complaint Regarding Unauthorized Transactions

Dear [Bank Manager Name],

I am writing to formally report unauthorized transactions on my account [Account Number]. The statement dated [Date] reflects charges that I did not authorize.

I request an immediate investigation into these transactions and the reversal of the disputed amounts. Please provide written confirmation once the issue is resolved.

Thank you for your prompt attention to this serious matter.

Sincerely,

[Your Name]

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