

Formal complaint regarding medical negligence

Subject: Formal Complaint Regarding Treatment

Dear [Hospital Administrator],

I am writing to formally lodge a complaint regarding the medical treatment received by [Patient Name] on [Date]. Despite following all prescribed procedures, the care provided fell below expected medical standards, resulting in [describe specific issue or injury].

I request a thorough investigation into this matter and appropriate corrective measures. Please provide a detailed response within [Timeframe] addressing the issues outlined.

Sincerely,

[Your Name]

[Contact Information]

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