

Email Complaint About Payroll Discrepancies

Subject: Payroll Discrepancy Issue

Dear HR Team,

I have noticed discrepancies in my recent salary payments for [month/period], including [specific details]. I request that the HR and payroll team review the issue and provide a correction at the earliest.

Please let me know if additional documentation is needed.

Best regards,

[Your Name]

[Employee ID/Department]

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