

Formal Complaint Letter to Insurance Company

Subject: Formal Complaint Regarding Policy [Policy Number]

Dear [Insurance Company Name],

I am writing to formally lodge a complaint regarding the handling of my claim under policy number [Policy Number], filed on [Date]. Despite providing all required documentation and following the necessary procedures, I have not received a satisfactory response.

The specific issues include [briefly describe the issues: delay, denial, miscommunication, etc.]. This has caused significant inconvenience and stress.

I request a prompt review of my claim and a resolution within [reasonable timeframe]. I expect your immediate attention to rectify the situation.

Thank you for addressing this matter seriously.

Sincerely,

[Your Name]

[Policy Number]

[Contact Information]

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