Casual / Friendly Complaint Email

Subject: Issue with My Insurance Claim

Hi [Insurance Company Representative Name],

I hope you're doing well. I'm reaching out because I'm having some trouble with my claim under policy [Policy Number]. I submitted it on [Date], but haven't received any updates, and I'm a bit concerned.

Could you please check on this and let me know the status? l'd really appreciate a quick resolution.

Thanks a lot,

[Your Name]

[Contact Information]

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