

Professional Request for Investigation Letter

Subject: Request for Investigation Regarding Claim [Policy Number]

Dear [Insurance Company Name],

I am submitting a formal complaint regarding the handling of my claim filed on [Date] under policy [Policy Number]. There appears to be an error in processing, resulting in [specific problem].

I request a thorough investigation into the matter and a written report on the findings. Prompt resolution is highly appreciated.

Sincerely,

[Your Name]

[Policy Number]

[Contact Information]

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