

Professional Conditional Job Offer Letter

Subject: Conditional Job Offer for [Position Name]

Dear [Candidate Name],

We are pleased to offer you the position of [Position Name] at [Company Name], contingent upon the successful completion of the following conditions:

1. Verification of your educational qualifications.
2. Background check and reference verification.
3. Completion of mandatory pre-employment medical examination.

Upon successful fulfillment of these conditions, your employment will commence on [Start Date] under the terms and conditions specified in your employment contract.

Please acknowledge receipt of this offer and confirm your acceptance by [Date]. Should you have any questions regarding this conditional offer, do not hesitate to contact us.

Sincerely,

[HR Manager Name]

[Company Name]

[Contact Information]

Get more templates here:

<https://www.lettersandtemplates.com/letters/conditional-job-offer-of-employment-letter>