

Formal business proposal for construction project

Subject: Proposal for Construction of Commercial Building

Dear [Client's Name],

We are pleased to present our formal proposal for the construction of your upcoming commercial building project located at [Project Location]. Our company, [Your Company Name], has extensive experience in delivering large-scale commercial developments with a focus on quality, safety, and sustainability.

Our proposal includes complete project management, architectural design, procurement of materials, labor management, and on-site supervision. The estimated project duration is [X] months, with an expected start date of [Proposed Start Date]. The total estimated cost is [Amount], inclusive of all materials, labor, and overhead charges.

Attached with this letter are our company profile, project timeline, cost breakdown, and previous project references. We believe our expertise and commitment make us a strong partner for this endeavor.

We look forward to discussing this proposal further at your earliest convenience.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

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