

Initial proposal before full project agreement

Subject: Preliminary Proposal for Construction Collaboration

Dear [Client's Name],

Following our recent discussions, we are pleased to submit a preliminary proposal outlining the key aspects of the construction project you have in mind. This initial proposal focuses on scope definition, conceptual design, and cost projections based on current information.

We understand that project details may evolve as the design phase progresses, and we remain flexible to adjust our proposal accordingly. Our goal is to ensure alignment with your vision and financial expectations before proceeding with final documentation.

We appreciate your consideration and look forward to your feedback to refine the proposal further.

Best regards,

[Your Name]

[Your Company Name]

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