

Acceptance Letter By Contractor

Dear [Company Representative Name],

On behalf of [Company Name], I would like to officially acknowledge our acceptance of the project titled [Project Name].

It is an honor and pleasure to work with a prestigious client like [Client Name]. We plan to take this opportunity to showcase our expertise in the field towards delivering outstanding [product or service name].

Enclosed with this correspondence are two signed copies of the contract. Kindly sign both copies and send one to legal department for attestation.

Upon contracts being signed and other formalities duly completed, our operations team shall meet your team members to discuss further details and to kick off the project.

Looking forward to a fruitful and successful cooperation.

Best Regards