Professional Counter Offer Email After Internal Promotion

Subject: Promotion Offer Discussion - [New Position Title]

Dear [Manager's Name],

Thank you for offering me the [New Position Title] role. I'm thrilled about the opportunity to take on greater responsibilities and continue growing with [Company Name].

While I appreciate the promotion, I'd like to discuss the compensation adjustment to ensure it reflects the expanded scope of this role. Based on my research and the additional responsibilities including [specific duties], I believe a salary of $[amount] would be more appropriate.

Consider my contributions over the past [time period]:

- [Specific achievement with quantifiable result]
- [Another achievement with impact]
- [Third achievement showing value added]

The new role adds [list key new responsibilities], which typically commands a [percentage]% increase in similar positions. I've also taken on additional training in [relevant skills] to prepare for this transition.

I'm confident in my ability to excel in this expanded role and would appreciate your consideration of this adjustment. Can we schedule time this week to discuss?

Thank you for your continued support.

Best regards,

[Your Name]

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