Preliminary Counter Proposal Letter

Dear [Recipient Name],

We have received your initial proposal for [project/service]. While we are generally supportive, the following modifications require internal approval:

- 1. [Modification 1]
- 2. [Modification 2]

This letter serves as a provisional counter proposal. Final confirmation will follow once the necessary approvals are secured.

Sincerely,

[Your Name]

[Position]

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