

Emergency course cancellation notification

Subject: URGENT: Course Cancelled Today - [Course Name]

Dear Students,

Due to an emergency situation, today's [Course Name] class is cancelled immediately. This includes all sessions scheduled for [Date/Time].

Please do not come to the classroom. All students currently on campus please check your email for updates.

Makeup sessions will be scheduled once the situation is resolved. Stay tuned for further announcements.

For urgent questions, contact [emergency contact].

Stay safe,

[Instructor Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/course-cancellation-letter>