

## Promotion Letter Highlighting Project Success

Subject: Promotion Request Following [Project Name] Success

Dear [Manager's Name],

Following the successful completion of [Project Name], I am seeking consideration for promotion to [New Position Title]. Leading this project allowed me to demonstrate leadership, problem-solving, and strategic planning skills that directly benefited the team and organization.

I would welcome the opportunity to discuss how my contributions and experience can translate to success in this new role.

Thank you,

[Your Name]

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